

Ken A. Lange

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SUMMARY OF QUALIFICATIONS

- 10 years of professional experience in web design, graphic design, and technical writing.
 - A focus on building valid tableless XHTML/CSS websites.
 - Adaptable and able to work well under pressure to complete projects within deadlines.
 - Accurate attention to detail and excellent problem solving and team working skills.
 - Independent and able to take direction extremely well.
 - Reliable and competent hard worker with excellent communication skills.
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EXPERIENCE

Web Designer, Technical Writer

Freelance, Overland Park, KS
July 2006 - present

- Provide graphic design services for web and print.
- Design, develop, and maintain websites.
- Build websites with tableless layouts using XHTML/CSS to separate structure from presentation.
- Specialize in creating standards compliant web sites.
- Emphasis on usability, accessibility, semantic markup, and SEO.
- Assist with Blog design and Ecommerce.
- See online design portfolio for samples: www.kenlange.com/design/index.php
- Provide technical writing and editing services to Kyocera Technology Development.

Quality Rater

Google - Telecommute, Overland Park, KS
August 2006 - August 2007

- Rated search result queries; URLs, images, videos, and side by side comparisons of URLs.

Senior Technical Communications Specialist

Kyocera Technology Development, Concord, CA
April 1999 - July 2006

- Developed, designed, and maintained Kyocera Technology Development's intranet.
- Developed and designed web-based applications.
- Researched web site statistics, usability issues, and advances in web technologies to improve quality of intranet.
- Developed and designed labels for software compact discs.
- Developed and maintained HTML and Winhelp guides.
- Developed illustrations and presentations for senior-level management and personnel.
- Managed projects and coordinated the translation of all documentation manuals and online help.
- Acted as an information resource and assistant manager for all product interfacing with the Technical Communications Department.
- Supported technical communications, engineering, and project management teams by providing technical writing and editing for the development of product manuals, labels, legal notices, and technical reference manuals.
- Developed and designed splash screens for compact disc software installations.
- Developed and designed labels for software compact discs.
- Developed and designed icon bitmaps for printer driver user interfaces.

Quality Assurance Manager

Kyocera Technology Development, Lafayette, CA
October 1997 - April 1999

- Created test plans for printer software installations and printer functionality.
- Tested printer hardware and software, and ordered inventory for testing purposes.
- Installed and configured Microsoft Windows and OS/2 operating systems for testing purposes.
- Managed a team of five quality assurance specialists.
- Worked closely with developers to assure quality product releases.
- Managed projects, budgeting, and human resource issues.

EDUCATION

San Jose State University, San Jose, CA
Bachelor of Arts, Linguistics

SKILLS

Photoshop
Illustrator
Dreamweaver
Flash (basic)
ImageReady
Acrobat
Zen Cart

HTML
XHTML
CSS
JavaScript
PHP (basic)
Arbortext Editor

Microsoft Office
Windows XP
Windows 2000
Windows Me
Windows 98
Mac OS X

RECOGNITION

Employee of the month award, Kyocera Technology Development

September 2003

References available upon request